

Village of East Troy

AUTOMATIC PAYMENT SERVICE (APS) AUTHORIZATION AGREEMENT

Sign up for Automatic Payment Service (APS) and your **Village of East Troy** utility bill will be automatically paid from your bank account 3 business days prior to the due date. You will continue to receive your regular billing statement, so there's plenty of time to contact us with any questions before your payment is deducted from your bank account.

NEW APS ENROLLMENT (PLEASE PRINT)

1 - Attach a voided check in the space below. Account Type (circle one): Checking or Savings

2 - Complete the short application below.

Service address

Name on billing statement

Account number (as shown on your bill)

I authorized the **Village of East Troy** to deduct funds from my account 3 business days prior to the due date at the financial institution listed above to pay my Municipal Services bills. I understand that I can stop these automatic payments if I notify the **Village of East Troy** and/or my financial institution in writing. I also understand that the **Village of East Troy** and/or my financial institution can stop my participation in this service if necessary.

Name as shown on financial institution records

Signature as shown on financial institution records

Date

(My electronic signature is the legally binding equivalent to my handwritten signature)

3 - Mail completed form and voided check to:

The Village of East Troy
2015 Energy Dr
East Troy, WI 53120

4 - Continue to pay your bill until automatic payment service has been started (allow 6-8 weeks).