

Village of East Troy

Banner Application

Village Square Gazebo

Non-Profit Organization Name	
Contact Person	
Phone Number	
Banner Content	
Dates To Display	From: To:
Size of Banner	Maximum size allowed: 4 ft. x 12 ft.

The Village Board will not charge to have the Public Works Department staff hang and remove banners from the gazebo. Banners will be displayed for a period not to exceed 10 days. Banners must be able to be hung using bungee cords. Grommets should be located in each corner & middle on each banner (every 2 ft. if possible). Banners need to have a means to relieve wind pressure such as a slit in the center.

This form must be filled out and returned to the administration office at least one week prior to date banner is requested to be hung. Banners shall be displayed on a first come-first serve basis. No more than one banner on gazebo at a time.

DELIVER BANNER TO VILLAGE HALL (2015 ENERGY DR)
3 BUSINESS DAYS PRIOR TO DISPLAY DATE.

APPLICANT SIGNATURE: _____ Dated: _____

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 -For Office Use Only-
 Date Received: _____ Public Works Notified: _____