

MINUTES
Village of East Troy
Airport Advisory Committee
June 8, 2015

1. Call to order – Meeting called to order at 7:05pm by Ann Zess
Present – Ann Zess, Chairperson, Walter Watkins, Airport Manager/FBO, Mike Starck, Sam Taber. Matt Johnson, Don Voland
No Present: none
2. Citizen Participation – None
3. Old Business:
 - a. Update from Walter regarding questions to Andy Trimble of the Bureau of Aeronautics (BOA) –
 1. Walters email to Andy to authorize the engineering of the paving project is enough to start the process.
 2. Airport Layout Plan (ALP) Our current plan on record is from 1996. The new one should be complete this year– Andy advised that they will be updating our plan and would like us to review any near future (5 years) projects that should be included in the plan, as well as to bring the plan up to date for what has been done in the last few years that are not recorded. Also to make sure to include a notation for snow equipment building and how the location will impact, or not impact, the approach areas. We should also include a potential runway extension to 4000 ft, which adds 100 ft, which could affect the approach areas. As part of the 5 year plan and the ALP discussion, the advisory committee also discussed future plans for the terminal building that is in need of many updates, including handicap accessible bathrooms which could not be added to the current terminal building due to the block walls. The Committee discussed many ideas for a future new terminal building and the amenities it could include. All agreed that our airport would need sufficient corporate activity to justify these updates.
 3. Utilities – Regarding Mike Millers question on infrastructure costs being able to be included in the for Federal grant monies (entitlement) Andy Trimble and Mary Strait of the BOA stated that the federal program could participate running a trunk line, in which they said participation would be limited to airport users and up to 40% of installation. The current sewer line goes as far as Scott Industries and if it needs to be extended to the drive of the South hanger we would be responsible for 100%.
 4. Preliminary engineering drawings for South Hanger expansion – BOA will send us a 30 inch print for us to discuss in a future meeting.

- b. Update on Friends of the East Troy Airport (FETA) open house – Permits have been approved. Ann is talking to Vanessa at the East Troy Area Chamber of Commerce for advertising and promotion of the event. Helicopter rides may not be available this year due to finding a qualified operator for rides.
4. New Business:
- a. 2015 budget item – crack filling of Tie down area. Work to be complete by the end of July.
 - b. Year to Date revenue/expense report was distributed.
 - c. 2016 capital budget discussion – The committee will discuss this at a meeting later this summer and provide to the Village Board. Most likely the only item in the budget will be the Village portion of the parallel taxiway A including lighting, reconstruct connecting taxiways and reconstruct ramp, including drainage improvements - pavement project.
 - d. Lease Renewals for 2015 – The committee wanted to know for the future how these rates are determined? Lorri Alexander stated 3% based on an index published in a publication no longer being published. The Advisory Committee would like to have input into this topic before any other decisions are made by the Village Board. Benefits to lease holders are different at other airports, so it is not an apples to apples comparison when looking at other airports.
5. Adjourn at 8:32
- 6. Next Meeting – July 13, 2015, 7pm at 2085 Hwy L – FBO meeting room

Submitted by: Ann Zess, Airport Advisory Committee Chairperson