

MINUTES
Village of East Troy
Airport Advisory Committee
September 14, 2015

1. Call to order – Meeting called to order at 7:00pm by Ann Zess
Present – Ann Zess, Chairperson, Walter Watkins, Airport Manager/FBO, Mike Starck, Sam Taber. Matt Johnson, Don Volland
Also Present: Dale Graves, Charlie Christiansen
2. Citizen Participation – None
3. August 10, 2015 Minutes were approved by the committee
4. Old Business:
 - a. Airport Layout Plan update – Mark Madsen is under contract for airport layout plan. He is coming to the Airport on Thursday September 17 to meet with the State Bureau of Aeronautics (BOA) regarding AWOS location. He will bring a set of drawings for south hanger expansion. Until AWOS site is located as final, htye will not update the plan since it needs to be included accurately.
 - b. Update on Engineering plans for the 2016 taxiway project – Engineering firm has been chosen by the BOA.
 - c. Lease Renewals for 2016 – the Municipal Cost Index (MCI) was chosen because they take the portions of the baskets of Consumer Price Index (CPI), Construction Cost Index (CCI) and Producer Price Index (PPI) that they feel applies to cities and county government. The lease contracts state that lease increases will be based on the MCI. It will be up to the Advisory Committee to come up with a recommendation to the Village Board to change it to some other index, or figure a way to compile the MCI with the Three indexes listed above.
 - d. Operating Budget/capital budget 2016 – The Advisory group talked about some questions in the proposed capital budget for Mike Miller. Discussed the options for heaters for the FBO building. Regarding the operating budget there were questions and recommendations made to Mike Miller to remove the airport’s portion, in maintenance of the Vac all, and the case tractor, since those pieces of equipment are not used at the airport, bringing that figure to \$4,000. The group also questioned the depreciation listed on the budget and wondered how that was calculated. The group agreed that the electrical expense for 2016 should be raised to \$6500 since the papi lights are on 24/7, as well as for the AWOS system. Ann was to let Mike Miller know of this increase.

5. New Business:

- a. YTD Revenue/Expense Report through August 2015 – Again, questions regarding depreciation that Ann was going to ask Judy Spaight.
- b. AWOS Update – The area located earlier this year needs to be changed per the FAA & BOA, and needs to be moved about 100feet. The tower has been delivered and is waiting for the exact location to be determined later this week when the engineer and Andy Trimble from the BOA come out to make this determination. The DNR is involved due to wet lands in the area. More trees will have to come down.
- c. Farm Lease – No crops within 100feet of AWOS site. The Airport Advisory Board recommends eliminating 13 acres for 2016 planning, and billing to the farmer. But encourage them to plant some of those areas so the site is maintained and the noxious weeds do not take over the area.

Adjourn at 8:30pm

6. Next Meeting – October 12, 2015, 7pm at 2085 Hwy L – FBO meeting room

Submitted by: Ann Zess, Airport Advisory Committee Chairperson