

**MINUTES**  
**Village of East Troy**  
**Airport Advisory Committee**  
**November 9, 2015**

1. Call to order – Meeting called to order at 7:00pm by Ann Zess  
Present – Ann Zess, Chairperson, Walter Watkins, Airport Manager/FBO, Sam Taber, Matt Johnson, Don Voland  
Excused - Mike Starck  
Also Present: Dale Graves, Charlie Christiansen, and Kim Weckerly
2. Citizen Participation – None
3. October 12, 2015 Minutes were approved by the committee
4. Old Business:
  - a. Airport Layout Plan update – No updated information available.
  - b. Update on Engineering plans for the 2016 taxiway project – Still working on preliminary draft. Walter provided Andy with aircraft operation that require certain runway taxi widths.
  - c. Lease Renewals for 2016 – Ann and Matt met with Lorri and Eileen. Lorri has re-figured the rates based on the MCI from June 2015. A motion was made by Matt Johnson to recommend to the Village Board that refunds be given and to move forward with the MCI index for lease increases for 2016, seconded by Don Voland. Motion carried.
  - d. AWOS Update: The AWOS is installed and working. 57C up and running. From air tune into frequency and get automated recording. From ground, the data can be accessed by phone (The local phone number is 262-642-1845) or computer. It has been commissioned by the FAA so it went through all the testing and it has been approved as of this meeting date. Local notices can be added to the outgoing message, like runway condition, etc. Walter has a list of maintenance items for the AWOS mainly consisting of keeping crops down, maintaining a path to the system so a service truck can get access, as well as keeping a visibility sensor lens clean.
5. New Business:
  - a. YTD Revenue/Expense Report through October 31, 2015 – When depreciation is backed out, we are under budget.
  - b. Depreciation schedule for the airport – Matt was reviewing and will ask the appropriate questions of Judy Spaight and bring back to the committee.
  - c. Drone Regulation – With the increase in drones expected around the holidays, it may be a good educational opportunity for the community. Drone flying is illegal

within 5 miles of an airport, or for them to fly over 400 feet. Aviators want people to understand that they can be a hazard to aircraft. The jurisdiction is the FAA.

- d. Consideration of an informational session for the Village Board on the services at the airport. Since most Village Board members have not been to the airport or are aware of what goes on, on the field, it may be helpful.
- e. Marketing information for brochure – Walworth County Economic Impact study could be used for info as well as Village website. Aviator specific and general public information is what we are looking to include. Ann will pull information and bring to next meeting.

Adjourn at 8:15pm

- 6. Next Meeting – February 8, 2016, 7pm at 2085 Hwy L – FBO meeting room

Submitted by: Ann Zess, Airport Advisory Committee Chairperson