

**MINUTES**  
**Village of East Troy**  
**Airport Advisory Committee**  
**October 12, 2015**

1. Call to order – Meeting called to order at 7:00pm by Ann Zess  
Present – Ann Zess, Chairperson, Walter Watkins, Airport Manager/FBO, Mike Starck, Sam Taber. Matt Johnson, Don Voland  
Also Present: Dale Graves, Charlie Christiansen, and Kim Weckerly
2. Citizen Participation – None
3. September 14, 2015 Minutes were approved by the committee
4. Old Business:
  - a. Airport Layout Plan update – Walter has the old airport layout plan from May 16, 2011. The new projects will be added - South Hanger expansion and AWOS. It will reflect any changes necessary due to asphalt project.
  - b. Update on Engineering plans for the 2016 taxiway project – Omni Associates is the engineer for the project. They are coming to the airport to meet with Andy, Mike Miller and Walter to see what they want in regard to this project and to assess water and drainage issues. Right now surface water is draining into pond in field on Northeast end.
  - c. Lease Renewals for 2016 – Discussion Continued – The recommendation is that the Airport Advisory Committee would like the Village to go back to the MCI as published in the leases. The Committee does not want to follow what other airports are doing as far as rates, due to the differences in airport services between airports. Matt and Ann will meet with Lorri to talk this through and will come back to the November meeting with a better understanding and hopefully a recommendation to discuss with the Committee.
  - d. AWOS Update: The FAA has some leeway in letting us keep some old Oak trees. Andy will include the cost of tree clearing as part of the project. The Village would bare 5% of that total cost. Bids will be sought. Meanwhile the tower has been delivered and the concrete pad has been poured.
5. New Business:
  - a. YTD Revenue/Expense Report through September 30, 2015 – The advisory group had questions about the depreciation schedule and a request is in to Judy Spaight. Will bring a copy to the November meeting.
  - b. Questions about Grade Issues – Email received from Mike questioning the lease holder fixing a drainage issue around his hanger, making a large amount of water

- pool on the hanger floor. This happened at a time with a lot of rain over several days. This hanger owner filled in around their hanger with gravel at their own expense. There was no grade change. Can the Village work with Hanger owners and Walter and make a phone call instead of sending an email to avoid a misunderstanding. Some of the Airport Committee felt strongly that these issues need to be addressed directly to the Airport Manager, by phone if possible. Everyone would like a cooperative tone in communication between the Village and Airport manager. Mike did come out as well as the Building Inspector and all was well.
- c. Village correspondence regarding Survey for the FAA. This is not required for the airport to do it, but it is sponsored by the FAA and sent out by the Village with Walter's knowledge. It is good to do, but is not mandatory. Many hanger owners did not want to give it to the Village. The suggestion by the committee was that if anything like this is required that maybe we would get a better response if it goes through the Airport Advisory Committee.

Adjourn at 8:23pm

6. Next Meeting – November 9, 2015, 7pm at 2085 Hwy L – FBO meeting room

Submitted by: Ann Zess, Airport Advisory Committee Chairperson