

**EAST TROY
VILLAGE BOARD MINUTES
June 1, 2015
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Call Meeting To Order; Pledge of Allegiance

Clerk Treasurer Suhm verified the meeting was posted according to law.

Roll Call:

President Timms called the meeting to order at 6:30 p.m.

Present: President Timms, Trustees Fred Douglass, Linda Kaplan, Forty Renucci, Scott Seager, Dusty Stanford and Ann Zess

Excused:

Others: Chief Boyes, DPW Miller, Clerk-Treasurer Suhm

Citizen Participation

No citizen participation.

Consent Agenda

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

1. **Approval of Minutes – 5/18/2015**
2. **Operator’s License – Consider approval of 2015-2017 Operator Licenses, per attached list**
3. **Consider approval of 2015-16 Liquor Licenses - Class A & B Beer, Class A & B Combination, Class C Wine, (all subject to D.O.R. compliance for payments)**

ALCOHOL BEVERAGE LICENSES ISSUED			
2015			
All licenses issued from July 1, 2015 to June 30, 2016			
<u>Class "A" Beer</u>	Roettgers Co., Inc.	East Troy Mobil	2097 Division St.
<u>Class A Combination</u>	East Troy Lueptow's, Inc.	Frank's Liquor	3238 Main St.
	East Troy Point, LLC	East Troy Shell	2526-B Main St
	Chapman Oil Inc.	East Troy BP	1880 Hwy ES
	Road Ranger, LLC	Road Ranger #236	1946-A Energy Dr.
<u>Class B Combination</u>	Bartec, Inc.	East Troy House/Ivan's/ Ivan's Backstage	2087/2093 Division St.
	The Grist Mill, LLC	The Grist Mill	2645 Main St.
	Dos Amigos 2, LLC	Dos Amigos 2	2678 Main St.
	Robran Farms LLC (Ronald Robran)	Al Smith's Saloon	2878 Main St.
	Dolpslein Enterprises, LLC	Al Smith's Saloon	2878 Main St.
	Three Taps Saloon, LLC	Sammy's Place	2079 Division St.
<u>Class B Beer/C Wine</u>	Estrada, Inc.	Princess Café'	2695 Main St.

4. **Consideration of approval of renewal of Mobile Home Park Permit for Meadows Development Group LLC - Skyview Terrace, 2742/2786 Main St.**
5. **Consideration for approval of Special Event Permit (July 2-5), Temporary Class "B" License (July 2-57), Parade Permit (July 5) and Fireworks Permit (July 3) - East Troy Lions Club 4th of July Celebration from July 2nd thru July 5th, 2015 at Rossmiller Park - East Troy Amusement**

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Park. (Contingent upon receiving insurance certificate for liability, liquor liability and fireworks)

6. Consider approval of Special Event Application from NAMI Racine for Bike N Hike Sunday, September 13, Village Square
7. Consider approval of Class "B" Picnic License to East Troy Chamber of Commerce East Troy Cycling Classic, Friday, June 19, 2015, on the Village Square (Special Event and Bicycle Race Permit granted by Village Board November 15, 2014)
8. Consider approval of Special Event Permit to Friends of East Troy Airport for Airport Open House, Sunday, August 9 with Fly-In and Pancake Breakfast (contingent upon receiving Certificate of Insurance prior to event)

Chief Boyes confirmed there were no concerns with applicants for licenses.

Motion by Trustee Stanford, second by Trustee Douglass to approve the consent agenda. Motion carried.

Miscellaneous Business

1. Update from MLG Commercial on Business Park (TID 3) Marketing and Activity

Vytautas Barcas presented an update to the Board on behalf of MLG Commercial. He has been co-listing the business park with John Henderson for 11 years. John Henderson retired in October and Barry Chavin will be stepping in. Mr. Barcas distributed a information that showed sales of industrial properties (vacant land) since 2014 - five pieces of land have been sold in the County during that time. He pointed out that two properties listed were mining operation properties and the only lot that has sold in a business park in the last 17 months has been in Whitewater for expansion of an existing business. He also informed the board that the vacancy rate is 1% or lower in Walworth County, yet no speculative building is taking place. In East Troy they have 80 acres under contract (Phase II of East Troy Business Park). He stated the only other property he is aware of that is under contract is in the Whitewater Business Park, which has 2.5 acres under contract for a speculative development. Mr. Barcas informed the Board all of the properties on Buell Drive were fully leased prior to Erik Buell closing with little if any vacancies within the Village. He also updated the Board on pending developments in the Village of Mukwonago.

The frequency of future updates was discussed and the consensus of the Board was for MLG to provide an update twice a year unless there is something they need to be made aware of. The Board asked if the maps of industrial park on the MLG website could have more information on each lot available.

2. Consideration of Mill Street Change Order 1, adding 40' of storm sewer

Motion by Trustee Stanford, second by Trustee Douglass to approve change order 1 for Mill Street phase II. Motion carried.

3. Consideration of Baxter Woodman Work Order for WPDES Permit Assistance

DPW Miller advised \$25,000 is budgeted in the sewer capital fund for the project. The work order was for an amount not to exceed \$8,000.

Motion by Trustee Stanford, second by Trustee Douglass to approve the work order for Baxter Woodman. Motion carried.

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4. Consideration of compensation study proposals

The Board discussed the positions included in the study and comparison with the public & private sector. It was clarified that positions would be placed within a salary range.

Motion by Trustee Zess, second by Trustee Douglass to hire Carlson Dettman to perform study not to exceed \$10,000. Motion carried.

5. Consideration of President Timms' proposal for tracking fund balance

President Timms presented the spreadsheet he had compile stating he felt it would be easier for Board to see what is in the various accounts and give the ability to track the changes as the year goes on. The administration department will keep the official copy of the fund balance sheet.

6. Consideration of budget amendment to increase budgeted amount of miscellaneous expense in TID 3 from \$6,000 to \$25,000

Motion by Trustee Zess, second by Trustee Douglass to approve increase of miscellaneous expense in TID 3 from \$6,000 to \$25,000. Motion carried.

7. Consideration of Amending Financial Policy to include investment in American Money Market

Motion by Trustee Stanford, second by Trustee Douglass to approve transferring up to 50% of Local Government Investment Pool funds to American Deposit Management.

Trustee Kaplan had several questions regarding American Deposit Management. Further discussion occurred with Trustee Renucci also expressing questions. Clerk Treasurer Suhm suggested having a representative from American Deposit Management present to the Board. During the discussion it was noted that Mary Nicoson, First Citizen's Bank of Whitewater, East Troy Branch was in attendance and may have information that would be of interest to the Board.

Motion by Trustee Renucci, second by President Timms to allow Mary Nicoson to speak. Motion carried.

Mary Nicoson questioned the claim of American Deposit Management (the managers of the funds in American Money Market Accounts) offer of a "no fee" service. She also stated local institutions can offer additional insurance to accompany FDIC insurance but was unsure what the cost to the Village, if any, would be. She also mentioned other programs available, such as CDARs (Certificate of Deposit Account Registry Service) which is a certificate of deposits program. Clerk-Treasurer Suhm inquired regarding the liquidity of funds in this program Ms. Nicoson stated the CDs range in terms from 30 days to five years which would affect the liquidity of the funds but the interest rate, while lower, is guaranteed for the term of the CD's.

Trustee Douglass withdrew his second. The motion on the floor died.

The Board requested a presentation from local banking institutions as well as American Deposit Management regarding investment options.

Motion by Trustee Renucci, second by Trustee Kaplan to table the item until a representative from American Deposit Management and local banking institutions provide presentations. Motion carried.

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Ordinances & Resolutions

1. **Resolution 2015-06 – A resolution Designating Public Depositories and Financial Institutions for Investment and Authorizing Withdrawal of Public Money (replaces resolution 2009-16)**
Motion by Trustee Douglass, second by President Timms to table. Motion carried.

Reports

1. **Village President's Report** – Among other items President Timms discussed that due to information received from a local realtor conversations began with US Packaging about consolidating their operations in East Troy. He has been working with US Packaging and staff to bring this plan to reality. US Packaging is poised to purchase the entire 82 acres in the industrial park, east of the Honey Creek apartments, and looking at building on the south end of the property. They have submitted an offer to purchase the property. The Village is working to get all details in line for them to move forward smoothly and fast track the project. Once consolidated US Packaging anticipates growth from 100 employees to adding about 200 more employees. Clerk Treasurer Suhm will be contacting an attorney to prepare a developer's agreement. Traffic flow on Hwy 120 and Honey Creek has been considered. The expenditure period for the TID ends 12/21/2016 and a portion of those funds will be available for the road improvements. President Timms is very excited that US Packaging is now planning on staying in East Troy rather than moving out of state. Other possible development was also discussed.
2. **Park & Rec Board Minutes – 4/21/15, 5/19/15** – Trustee Stanford reported the Park & Rec Board has separated into three groups to look at the possibility of the splash pad, walking trails and archery range. He reported the Village did not receive the grant for the splash pad and trails have a potential significant cost, stating an archery range may be the best bet for a quick success. Discussed the DNR offers funds for archery range. They are looking at potentially putting it on the municipal building lot to the north of the building. Other sources of funding were discussed. Park pavilions are also being considered.

Closed Session

Adjourn to closed session pursuant to Wis. Stats. 19.85(1)(f) to consider medical history of specific persons and preliminary consideration of specific personnel issues (police department)

Motion by President Timms, second by Trustee Stanford at to adjourn to closed session 7:40 p.m. Motion carried on a roll call vote.

Adjourn

Motion by President Timms, second by Trustee Renucci to adjourn at 7:49 p.m.

Respectfully Submitted,

Eileen Suhm
Clerk-Treasurer