

**EAST TROY  
VILLAGE BOARD MINUTES  
March 7, 2016  
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**Call Meeting to Order; Pledge of Allegiance**

**Administrator Suhm verified the meeting was posted according to law.**

**Roll Call:**

Administrator Suhm called the meeting to order at 6:30 p.m.

Present: Trustees Fred Douglass, Linda Kaplan, Forty Renucci, Scott Seager, Dusty Stanford and Ann Zess

Excused: President Timms

Others: Chief Boyes, DPW Miller, Administrator Suhm, Attorney Gray

In the absence of President Timms, Administrator Suhm asked for a motion to appoint a chairperson.

Motion by Trustee Renucci, second by Trustee Zess to appoint Trustee Douglass as the chairperson. Motion carried.

**Citizen Participation**

Tawsif Anam , Regional Director for U. S. Senator Ron Johnson’s office, introduced himself to the Board stating he is the representative for this area. He stated they focus highly on constituent services and if residents in the area have questions that relate to any federal matter they should feel free to contact his office. Senator Johnson is chairman of the senate committee for homeland security and governmental affairs. He stated under the Senator’s leadership the committee’s mission is to enhance economic and the national security of America. He also discussed recent legislation proposed by Senator Johnson.

Trustee Stanford, 1985 Division Street, spoke at the podium as a citizen. He stated that afternoon he had received three calls from individuals regarding Booth Lake. The people that contacted him had leased boat slips from the park for many years. He expressed concern there was a very short notice that this year they have changed the boat slip leases to a lottery system, anticipated to be held on March 16 and the cost has doubled. He stated he felt the park board should give at least one year’s notice of the change.

**Consent Agenda**

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

- 1. Approval Minutes – 2/15/2016, 2/22/2016**
- 2. Consider approval of Temporary Class B Beer/Wine license for St. Peter’s Church, April 16, 2016 Dinner Auction/Casino Night, 3001 Elm St.**
- 3. Consider approval of Special Event & Class B Beer License from Knights of Columbus for Corn & Brat Fest July 29 – 31, 2016 on Square (contingent upon receiving Certificate of Insurance)**

Trustee Renucci requested the minutes from 2/15 be pulled from the consent agenda.

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Motion to approve by Trustee Stanford, second by Trustee Kaplan to approve the consent agenda with the exception of the minutes dated 2/15. Motion carried.

Trustee Renucci questioned if the minutes should more explicitly state who the sponsor of the bike ride was. Administrator Suhm explained although Trustee Stanford had sought clarification the actual sponsor of the Cream City Cycle Club's ride was not discussed.

Motion by Trustee Stanford, second by Trustee Renucci to approve the 2/15/16 minutes. Motion carried.

**Miscellaneous Business**

**1. Consideration of water tower logo to be used with repainting project**

Discussion occurred regarding the options presented, one with "Village of East Troy" in a font that matches the logo and the other including the logo. Discussion revolved around whether or not the gazebo would be identifiable from a distance.

Motion by Trustee Stanford, second by Trustee Kaplan to approve the first logo with only the wording.

DPW Miller commented he would like to remove the word "the" from the wording depicted in the packet, which the Board agreed to.

Discussed placing it on the north and south sides of the water tower. Trustee Zess was concerned eliminating the gazebo did not properly reflect the brand the Village is trying to establish.

Motion carried 5-1 with Trustee Zess voting no.

**2. Consideration of DPW Director's request to eliminate the Equipment Operator Position and create a second General Labor II position**

Motion by Trustee Stanford, second by Trustee Seager to eliminate the equipment operator position and create a second general laborer position. Motion carried.

**3. Consider approval of AMENDED Special Event Application from East Troy Area Chamber of Commerce for the June 17, 2016 East Troy Cycling Classic to extend hours and adding live music from 8 pm to 11 pm. (Road closures will still end at 8 pm as originally approved on 1/18/16)**

The race ends at 8:00 and the breakdown of barricades and street closure items is not typically finalized until 9:00-9:30. Chief Boyes stated he did not have an issue with extending the hours or serving alcohol as long as the area where the alcohol is consumed is separated from the rest of the square with snow fencing or something of that nature. He stated his main concern is to ensure underage individuals are kept out of this area.

Motion by Trustee Seager, second by Trustee Kaplan to approve the amended special event application. Motion carried.

**Ordinances & Resolutions**

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1. **2016-02 – Adding exception to prohibited acts under municipal code section 305-23, specifically to allow possession or consumption of alcohol in public areas of a route authorized by the Village Board for an approved beer or wine walk event**

Motion by Trustee Stanford, second by Trustee Renucci to approve.

Trustee Renucci questioned if the ordinance should place a limit on the times a walk is allowed. Attorney Gray stated the ordinance adopts the appropriate State Statute which placed limits on the hours for walks.

Vote on the motion carried.

**Reports**

1. **Emergency Services Minutes – 12/15/2015, 1/19/2016** - Discussion occurred regarding the readability of address numbers within the Village, as discussed in the 1/19/16 minutes. It was questioned if the concerns had been discussed with the Building Inspector for the Village. The Board asked that this item be placed on a future agenda and the Building Inspector be asked to attend that meeting.
2. **Parks & Recreation – Minutes 2/16/16** – Trustee Stanford stated they are waited for drawings and met with the owners of the day care regarding the planed archery range. He did state the final numbers are significantly more than was originally anticipated due to modifications which include trees as a buffer as well as a roofline and walls that were added as safety features. He discussed other locations that were explored but found not to be acceptable by the Commission such as behind the library due to grading issues and heavy pedestrian traffic. Trustee Zess asked for clarification in the minutes because they stated the Village Board had approved the archery range. She was concerned this could be perceived wrong because the Board had approved the engineering and planning to go forward, but had not formally approved the archery range location.
3. **Revenue & Expenditure Report – January 2016** – Trustee Renucci questioned the dams and bridges account, Administrator Suhm clarified it looked to be over budget because the dam study is charged to that expense account, but the funds will be taken from fund balance at year end, as approved by the Board. He also questioned the fire protection outlay. Administrator Suhm stated she would follow up with the Board on this item.
4. **Police Report – January 2016 – Grant dollars** – Discussed sending follow up letters to businesses after alcohol checks in the future. Deputy Chief Swendrowski was commended for obtaining grants, the most recent for radios. Chief Boyes stated the vest grant the police department has received in the past is no longer available. They need to be replaced every five years. When that time comes, the Village will need to budget for this item.
5. **Administrator's Report – January & February 2016** – Administrator Suhm responded to questions from Trustee Renucci regarding the report. She stated the meeting staff had with the representative from Ron Johnson's office was helpful in the respect that it gave staff a resource for residents to contact in the event they have federal issues such as Social Security. Regarding the Ehler's conference Administrator Suhm stated the TIF session was a little more basic than she had hoped but she took away quite a bit from the many other sessions she attended. Although the assessors did not guarantee a particular percentage of homes to be inspected they do ask for a signature of the property owner for all premises entered. The Village will be able to verify an adequate inspection based on the signatures.
6. **Municipal Court Reports – December 2015 through February 2016**

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**Closed session**

**Adjourn to closed session pursuant to Wis. Stats. 19.85(1)(g) to confer with legal counsel regarding possible litigation in which it is or likely to become involved in (Insurance Claims) and 19.85(1)(f) to consider medical issues of specific persons (Admin Dept.)**

Motion by Trustee Douglass, second by Trustee Stanford. Motion carried 6-0 on a roll-call vote.

**Reconvene in Open Session**

**Possible action on closed session matters**

Motion by Trustee Seager, second by Trustee Stanford to allow Administrator Suhm to have part-time employees work increased hours during the time a position is vacant due to a leave of absence in her office. Motion carried.

**Adjourn**

Motion by Trustee Stanford, second by Trustee Kaplan to adjourn. Motion carried at 7:33 p.m.

Respectfully Submitted,

Eileen Suhm  
Administrator